

Policy: GEN 2



Suspension and Cancellation of Membership Policy

Policy Intent

The Sherwood Park Skating Club endeavours to provide a safe and financially sustainable environment for our skaters, coaches, trainers, and volunteers. In recognition of this desired outcome, this policy outlines a process for suspension and cancellation of membership where required.

Scope

This policy applies to all members of the Sherwood Park Skating Club.

Framework

Read in conjunction with the Conduct and Complaint Policy, as well as the Sherwood Park Skating Club Bylaws, this policy provides for the suspension and/or expulsion of membership where such cause includes, but is not limited to:

- (a) conduct of a member that in the opinion of the Board of Directors, brings or tends to bring the Sherwood Park Skating Club into disrepute;
- (b) non-compliance, including failure to meet financial obligations, by a member with the bylaws established by the Sherwood Park Skating Club where such non-compliance is of such a nature that, in the opinion of the Directors, it merits suspension or expulsion; and/or
- (c) non-compliance by a member with the Conduct and Complaint Policy established by the Sherwood Park Skating Club where such non-compliance is of such a nature that, in the opinion of the Directors, it merits suspension or expulsion.

This policy includes a process for determining disciplinary measures, opportunities for decisions to be appealed, and mechanisms for the reinstatement of members upon application.

Process

The Board of Directors may, by resolution supported by at least three-quarters of the Directors, suspend or expel a member for cause, but only if:

- (a) the member to be suspended or expelled has been given notice of the meeting of the Board of Directors at which the suspension or expulsion is to be considered; and

- (b) the member named in such notice is given an opportunity to make representations to the Board of Directors at such meeting.

The Board shall endeavour to afford the member with a graduated disciplinary process, escalating from a warning of potential discipline, consideration of further disciplinary measures by the Board, suspension of membership, followed by expulsion.

Members may appeal such decisions within thirty (30) days. Should an appeal be initiated, the Board of Directors shall establish an appeal committee consisting of three (3) members-at-large from amongst the general membership of the Sherwood Park Skating Club. Appeal hearings shall include an opportunity to hear from the complainant (where applicable), the Board, and the respective member(s).

An expelled member may make application to the Board of Directors for their membership to be reinstated. Any such application must be heard by the Board of Directors and:

- (a) the applicant shall be given notice of the meeting of the Board of Directors at which the reinstatement is to be considered; and
- (b) the member named in such notice is given an opportunity to make representations to the Board of Directors at such meeting.

The member may invoke the appeal mechanism established under this procedure for applications for reinstatement.